**VILLAGE BOARD OF TRUSTEES**

**REORGANIZATIONAL MEETING**

**APRIL 5, 2021**

Mayor Michael VandeVelde presiding

MEMBERS: Michael Catalano, Dennis Lutes, Judy Einach, Josh Freifeld

OTHERS: Vincent Luce, Rebecca Betts-Paternosh, Becky Jackson, Ed LeBarron, Fred Bertrando, Al Holbrook, Robert Cochran

**MAYOR/BOARD**

SWEARING IN RE-ELECTED MAYOR AND NEW BOARD MEMBERS

The two new board members; Trustee Judy Einach and Trustee Josh Freifeld were welcomed to the board. They, along with the Mayor, were sworn in by Village Clerk Luce and the oath book was signed.

APPROVAL OF MINUTES

**The board made a motion to approve the March 1st Budget Session Minutes and the March 15th minutes by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously.**

PUBLIC HEARING 2021-2022 GENERAL FUND BUDGET

The Public Hearing was opened at 7:30 p.m. to receive comments from the public. The total amount to be raised by taxes is $1,500,385. The tax rate is 11.6838; 19₵ over last year, a 1.657% increase.

ANNUAL APPOINTMENTS

**The following Annual Appointments listing for 2021-2022 was approved on a motion made by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

VILLAGE OF WESTFIELD

 ANNUAL ORGANIZATIONAL MEETING

 APPOINTMENT LIST APRIL 5, 2021

UNIT OR NAME TERM THIS TERM EXPIRES

Village Administrator 2 years 2022

 Vincent E. Luce

Village Clerk 2 years2022

Vincent E. Luce

Village Treasurer-Financial Manager 2 years 2022

Rebecca Betts-Paternosh

Deputy Village Clerk

Rebecca Jackson 2 years 2022

Deputy Village Treasurer 2years2022

 Kyle Sunday

Deputy Mayor1 year2022

 Dennis Lutes

Village Attorneys1 year2022

Joel Seachrist, Esq.

Feldman Kieffer LLP (Labor Relations & HR)

 Matthew Feldman

Acting Justice1 year2022

Jerry LaPorte

Emergency Coordinator 1 year2022

Robert Genthner

Police Department Liaison: 1 year 2022

 Judy Einach

Public Works Department Liaison: 1 year 2022

 DPW Advisory

 Dennis Lutes

Electric Department Liaison: 1 year 2022

 DPW Advisory

Dennis Lutes

Water & Sewer Department Liaison: 1 year 2022

 DPW Advisory Dennis Lutes

Fire Department Liaison: 1year 2022

Mike Catalano

Cable TV Liaisons*:*1 year

Vacant

Board of Ethics  2 year term 2023

 Vinny Sanzo

 David Herr

 Cheryl Reed ?

Holiday Decorating/Beautification Committee

 Marilyn Hemmer Chair1 year term 2022

Department of Public Works Advisory Board

Todd Swanson Chair 5 years 2023

James Scarpine 5 years 2025

Steve Rudnicki 5 years 2022

James Simpson 5 years 2022

Dennis Lutes (Liaison) 1 year 2022

John Poshka 5 years 2025

Troy Winkelman 5 years 2026

Doug Sanderson 5 years 2023

Zoning Board of Appeals

Ronald Catalano, Jr. Chair 5 years 2024

John Hanmann 5 years 2023

Richard A. Koerner, Jr. 5 years 2023

William F. Christ 5 years 2023

Robert R. Mascaro 5 years 2023

Planning Board

Don McCord Chair 5 years 2025

Diana Holt 5 years 2022

Darlene Golibersuch 5 years 2022

Rick Mathews 5 years 2022

Tracy Bennett 5 years 2025

Westfield Development Corporation Liaison 1 year 2022

 Josh Freifeld

Harassment Prevention Committee 1 year 2022

 Vacant

 Judy Einach

Youth Recreation Commission

Roxanne Baideme 3 years 2023

Roger Miller 3 years 2024

Kayla Hotchkiss 3 years 2024

Stacy Holland 3 years 2022

Wade Dellow 3 years 2023

Michele Shields 3 years 2022

 Vacancy

Recreation Department Board Liaison:

 Josh Freifeld 1 year 2022

Mayor as Claims Auditor 1 year 2022

Fair Housing Officer

 Village Clerk Vince Luce 1 year 2022

 *Official Designations*



RESOLUTIONS #8-11-2021

**The following resolutions were approved on a motion made by Trustee Freifeld, seconded by Trustee Catalano and was carried unanimously.**

RESOLUTION #8-2021

DESIGNATION OF FINANCIAL DEPOSITORIES

Whereas, the board of trustees has determined that Village Law '4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and receiver of taxes.

Names of Institutions:

Community Bank

Key Bank of Western New York, N.A.

Chase Bank

JP Morgan Chase Bank

NYClass

RESOLUTION #9-2021

ADVANCE APPROVAL OF CLAIMS

Whereas,the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1**.** That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring of approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

RESOLUTION #10-2021

MILEAGE ALLOWANCE

Whereas, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees shall approve reimbursement to such officers and employees at the rate of 56₵ per mile.

RESOLUTION #11-2021

ATTENDANCE AT SCHOOLS AND CONFERENCES

Whereas, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the relevant schools, conferences, meetings for the purpose of improving Village operations and

Whereas, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the following officers and employees are hereby authorized to attend the following schools: Mayor, Board Members, Administrator/Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Superintendents; SCHOOLS: Mayors Conference in May; Fall Training School; Annual Highway Schools and any others that may fall into this category.

 BE IT FURTHER RESOLVED:

Any schools, conferences, meetings not described herein shall be reviewed and approved by the Village Administrator.

That these resolutions shall take effect immediately.

REQUEST FOR USE OF EASON HALL FOR WEDDING MARRIAGE/RECEPTION

The board discussed the request for use of the hall for an upcoming wedding & reception on May 14th. It was agreed to allow this use contingent upon the following of New York State Guidelines as to social distancing and to only allow 50% of capacity which is 512 in the Auditorium.

REQUEST APPROVAL FOR PURCHASE OF UTILITY POLES

**The board made a motion by Trustee Catalano, seconded by Trustee Einach and was carried unanimously to approve the purchase of Utility Poles from Bell Lumber & Pole Co. in the amount of $13,435.00. Other quotes received were from Stella Jones for a total of $13,614 and Matagorda Island Inc. in the**

 **amount of $12,709.00.**

It was further explained that the per pole price is higher than that of Stella Jones but the lead time is substantially less, which is a necessity. Also, the quote from Matagorda Island, Inc. does not include a self-unloading truck which is also a necessity.

CLOSE PUBLIC HEARING

The public hearing was closed at 7:32 p.m.

ACTION FROM PUBLIC HEARING FOR 2021-2022 GENERAL FUND BUDGET

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the 2021-2022 General Fund Budget.**

REQUEST FOR EXECUTIVE SESSION TO DISCUSS UNION CONTRACT & LEGAL ISSUE

**TREASURER**

APPROVAL OF UNPAID WATER & SEWER TO ADD TO 2021 TAX LEVY

The State Legislature passed a bill prohibiting municipalities for relevying unpaid water & sewer charges onto the taxes this year. We have sent notices for two months and have received some payments. $15,291.30 remains unpaid and will have to be added to the 2022-23 tax roll.

EXECUTIVE SESSION

**The board made a motion by Trustee Catalano, seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss Union Contract & a Legal issue.**

**Following discussion, the Executive Session was adjourned on a motion made by Trustee Catalano, seconded by Trustee Freifeld and was carried unanimously.**

**There being no further business to come before the board the meeting was ended on a motion made by Trustee Lutes, seconded by Trustee Einach and was carried unanimously.**